User Guide
For FBI Inventory Scanners
By MSS Software

MSS
SOFTWARE
The Right Way To Barcode

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Scanner Login

Type in a name or initials then press Login.
Example: ABC

Inventory
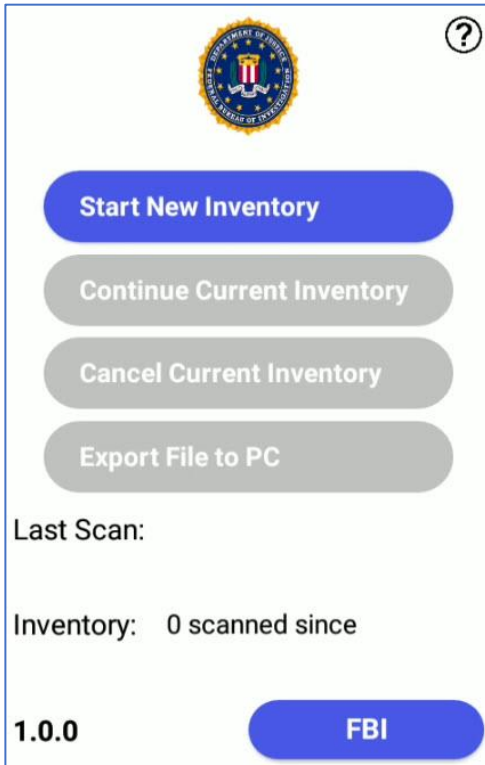
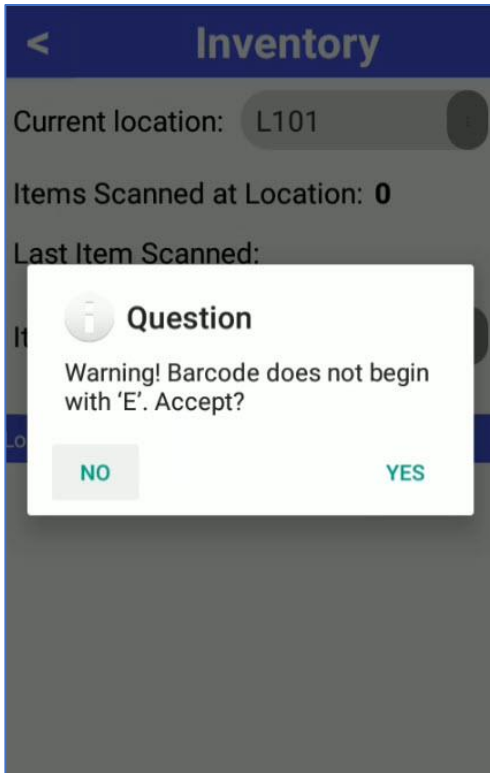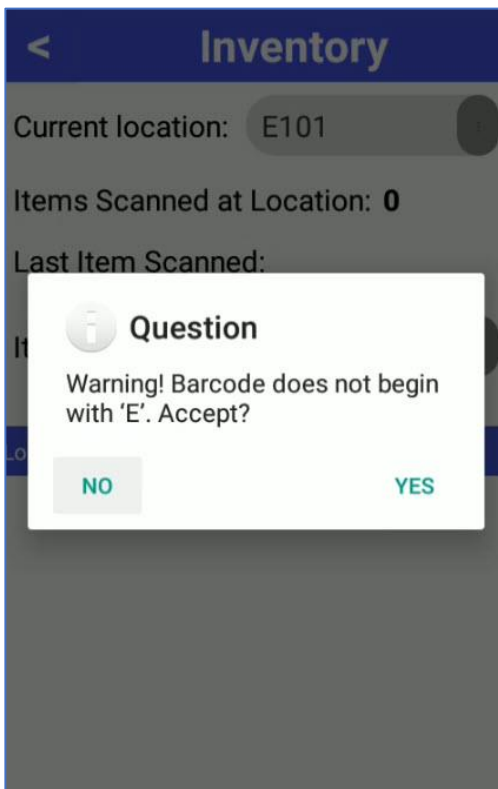When first logging in, the option selectable is Start New Inventory.
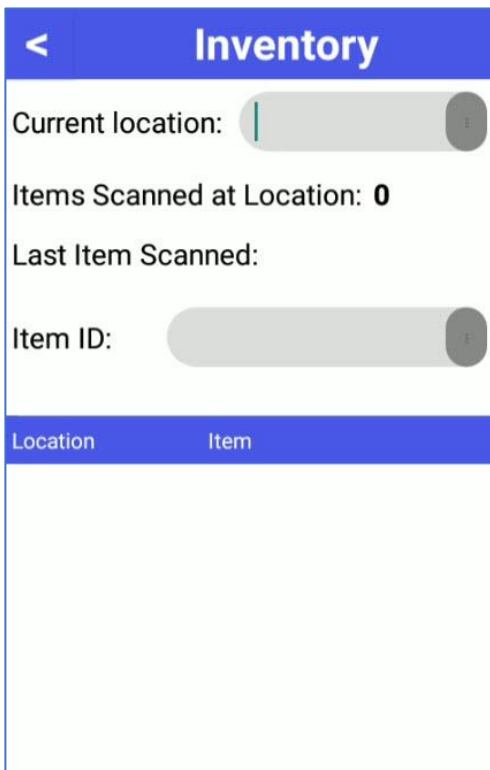
Tap on "Start New Inventory" to go to the inventory screen and begin collecting data

Scan in Current Location

Current Location must begin with the letter "E". If a location without an E preceding it is entered the application will result in an error.
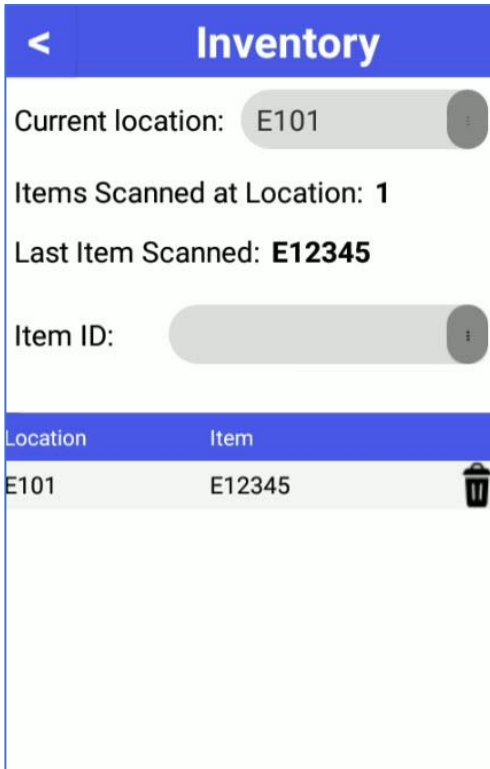

Scan an Item ID

Item ID must begin with the letter "E". If an Item ID without an E preceding it is entered the application will result in an error
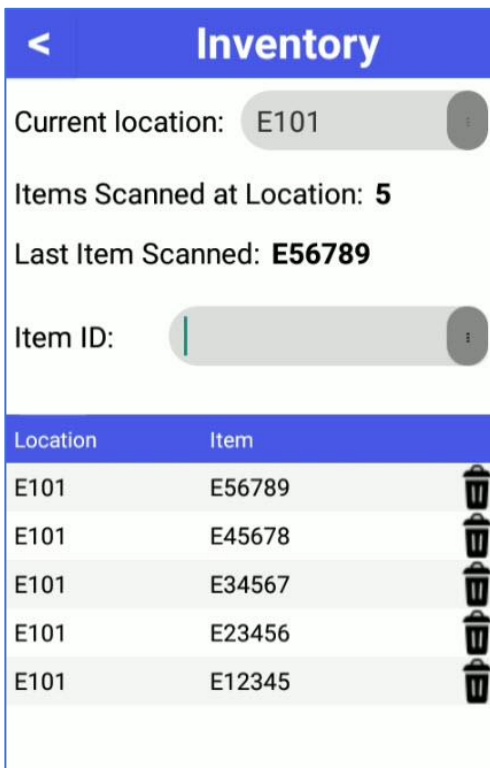
Example 1:
E234 – No error will occur
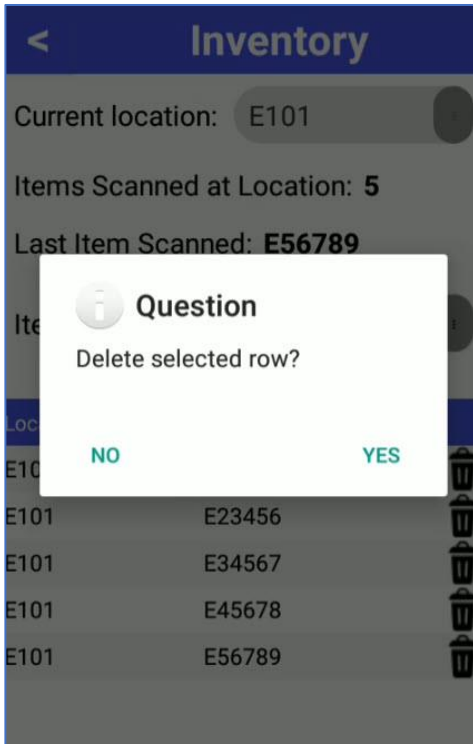234 (without prefix "E") will result in error.

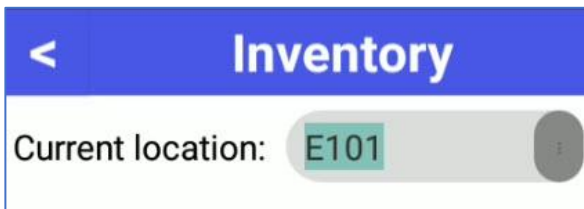Scans will appear at the bottom of the screen once saved.

The app will keep a count of the total # of items scanned at a location and display the Item ID of the most recently scanned item.
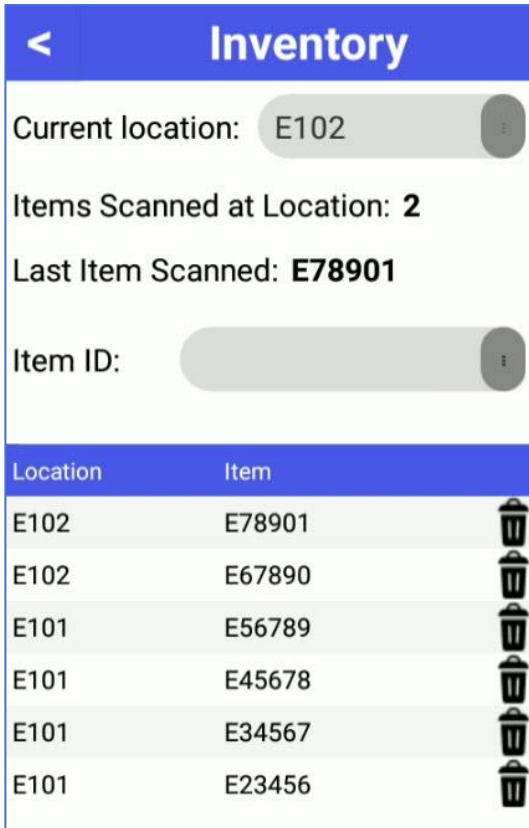
Tap on the table headers to filter the data.

Tap on the trash can icon to delete a data row

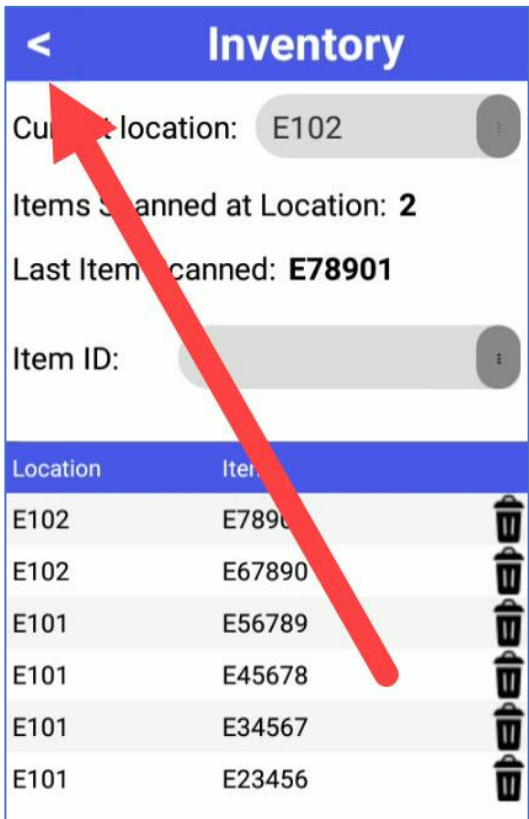Tap into the Current Location field to update location value

Continue scanning Item ID's. App will begin tracking total number of scanned items for the newly entered location.

When finished collecting inventory scans use the back arrow to return to the main menu.

Main Menu Options
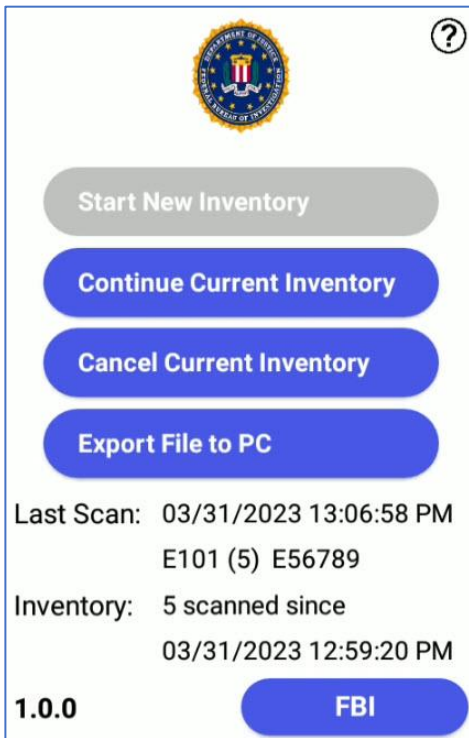
Once an Inventory has been started the remaining Main Menu options will become available.

Continue Current Inventory will return the user to the inventory scanning screen to continue collecting data.
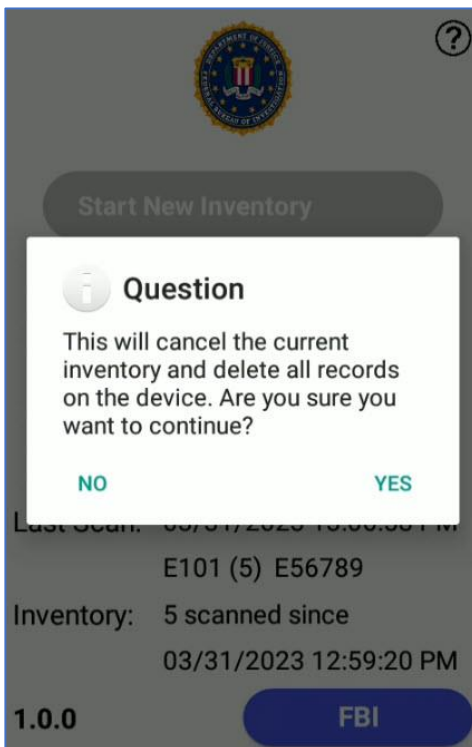
Cancel Current Inventory will prompt the user to confirm they want to delete all scans from the scanner.

Tap No to cancel
Tap Yes to delete all records from the device

Export

Export File to PC

Ensure USB Communicator
is running on PC.

Place device in dock
attached to PC.

Click Next.
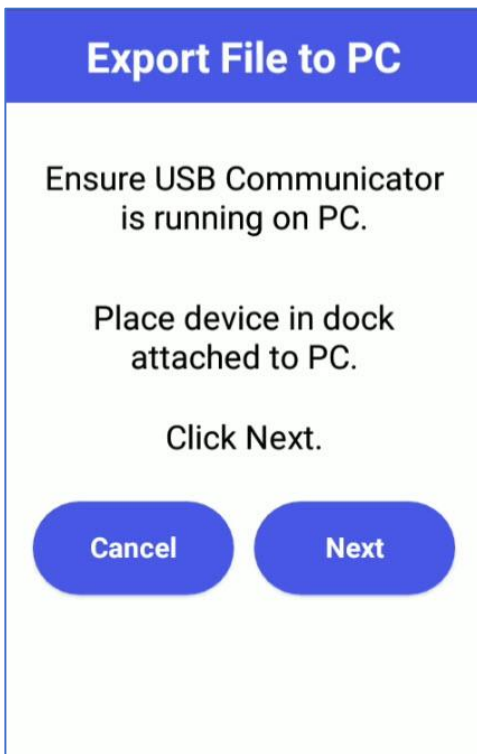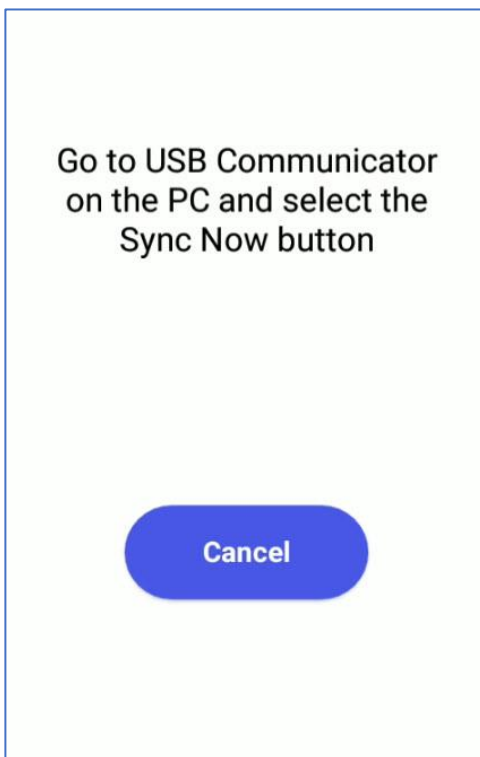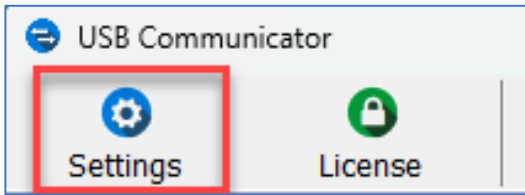
Cancel   Next

Export File to PC

First the scanner will ask the user to ensure
USB Communicator is running and the scanner
is placed in the dock.

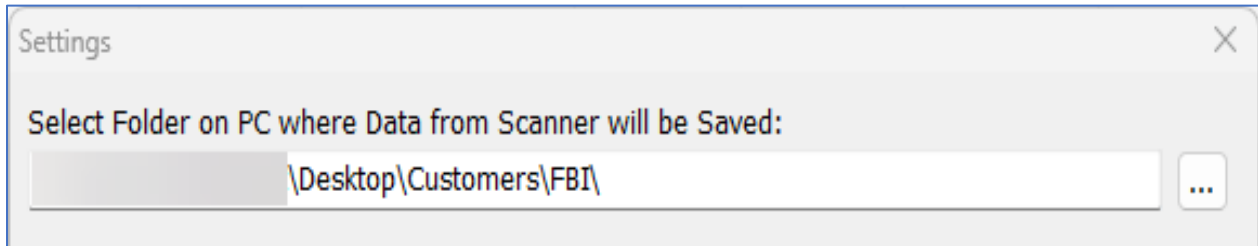Once confirmed tap "next"

Go to USB Communicator
on the PC and select the
Sync Now button

Cancel

The scanner is now ready to communicate
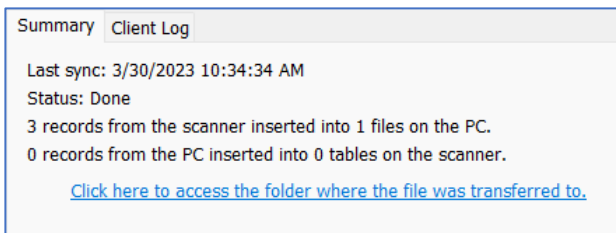with USB Communicator. Proceed to the PC.

First, tap on the blue Settings gear icon and verify the first path is targeting the correct file directory where you want the transferred data file to be saved.
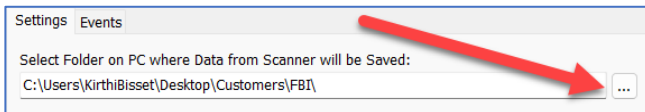
Tap the 3 dots next to "Select Folder" to update the folder where the transferred data will be saved on the PC
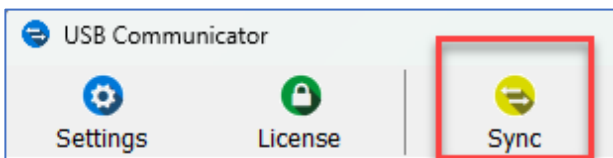
Tap the yellow Sync button to begin the syncing process.

The Summary Tab will display the number of records transferred as well as a link to open the folder where the data was saved for quick retrieval.
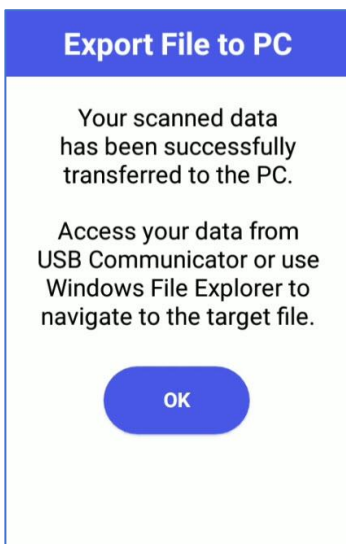
The Mobile device will update to show the data has been successfully transferred.

Scans are deleted from the scanner once they have been successfully transferred to the PC.

Help/Support
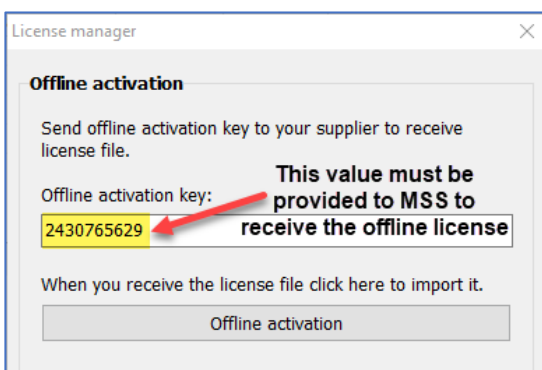

Tapping on the Question mark icon in the upper right-hand corner on the home screen will bring up a support screen. MSS contact information is available in the event support is required for the mobile application.

To purchase additional USB Communicator Licenses please contact MSS Software at the below email addresses.

Sales@mss-software.com

A quote for additional licenses will be provided. Once payment has been received MSS Software will need the offline license code from USB Communicator on the PC you would like to license. MSS will then provide the license file to activate your PCs USB Communicator within 1-2 business days.